

Present: Maxine Adelstein, Catherine Antunes, , James Cotten, Donna Crews-Finney, John Laird, Lora Laird, Carol Lee, Maria McConchie, Phil Sorensen, Patricia Brady Walzer, Elizabeth Donihoo, Cheryl Ritenbaugh

Excused Absence: Carolyn Shenmen, Renata Parrino, Pat Aylward, Kimberlee Bach, Robert Jaffe, Lincoln Wachtel

Unexcused Absence: Dawn Meltzer

Next meeting: 12/23/2014 2pm-4pm PST

Call-in: (605) 475-4800 Pin: 271411#

Decisions:

1. Catherine Antunes presented the policy on acceptance and sale of donated stocks; BoD approved.
2. October minutes were not submitted in time for approval, Secretary absent from call, deferred until next month.

Agenda:

1. Maxine Adelstein presented the co-presidents' report. She described new initiatives for increasing year 1 enrollment, including attending a jobs fair and initiating a Y1 spring cohort in the Bay Area beginning in Spring 2015.
2. Christine Lee discussed outreach for Y1 spring into the Bay area and requested feedback from board members on spreadsheet of outreach venues. She also discussed finding a location to hold the Bay area Y1. Board members provided evaluative comments on some ideas, and added to the list.
3. Phil Sorensen presented the FOC report. The USHS is doing adequately, and FOC has no alarm at this time. Presented a report on actual income and expenditures v. projected, a new report that will aid in evaluating financial health. Y1 enrollment concerning, but FOC satisfied with attention being given to the problem and at this time recommends no cuts, only close attention to expenditures (which has been the practice to date). Revenues are particularly helpful from Fawzia's class, and more funds are available from the 2013-2014 campaign than were in the budget.
4. Cheryl Ritenbaugh invited the BoD members to all contribute to the annual campaign now moved to the fall. John Laird concurred.
5. Cheryl Ritenbaugh reported on what she had learned about Islamic institutions of higher education in the US, and the accreditation process, at the American

She identified potential contacts for assistance, and encouraged greater involvement by the co-presidents in the national Islamic education context, including attending next year's AAR in Atlanta. Educational venues for Islamic women to prepare for Islamic leadership positions are limited, and USHS may be able to play an important role in that context, especially in light of our leadership.