

USHS Board Meeting Minutes

12.17.13

Present: Maxine Adelstein, Pat Aylward, Kimberlee Bach, Robert Jaffe, John Laird, Lora Laird, Renata Parrino, Cheryl Ritenbaugh, Carolyn Shenmen, Phil Sorensen, Lincoln Wachtel, Patricia Brady Walzer, Catherine Antunes, John Whalen

Excused Absence: Ingridy Beltrao, James Cotten, Isaac Goren

Unexcused Absence: Dean Janeff, Carol Lee

Decisions:

1. The minutes from 11/19/13, both sets, were approved.

Accountabilities:

1. Update around proposal for decision making around Marketing process from Lincoln Wachtel and Dr. Robert Jaffe
2. Update around proposal for decision making and vision process from Lincoln Wachtel and Carolyn Shenmen

Agenda:

New Teaching Building at SSC: John Laird – foundation finished 4-5 days ago. Construction crew in and have four walls and a ceiling. Most of the siding is up. Will be doing the roof today and tomorrow. Electrical, insulation happening next few days. Painting exterior party happening Friday, Saturday, and Sunday.

Enrollment update: Lincoln Wachtel sent the report ahead of time.

Currently On Budget by 100%

Path of Love

Scheduled for Feb 6-9, 2014.

Financial Report: Phil Sorensen sent reports ahead of time.

Development Director Position update: Report sent ahead of time.

Abdu'llah Lincoln Wachtel, Valerie Jones, and Salima Antunes have been reviewing resumes and interviewing candidates.

We were in preparation to make an offer to our first choice for the position but unfortunately the candidate accepted another offer.

Maryam Reimer has been hired to provide interim support for about 10-15 hours per week and is providing immediate help for Val.

We have renewed our search again. We have posted in several places recommended by Val Jones in addition to the beloveds list, USHS website, and USHS newsletter.

Development Committee: Catherine Atunes sent the report ahead of time.

Community Relations:

Looked out what came from Strategic Planning and where do we go from here. Settled on calling and talking to all communities in US and out of the US. About 40% way through. Thought it would be good for community leaders to come together. Teleconference for Jan 20th 5:30 to 7:00 pm PT for all community leaders.

Alumni Committee:

Survey results –Sent out – 588. 61 responded and examined results are in and will look into future plans.

Strategic Discussion:

Got a copy of the draft as it is today. Have each committee focus on one or two that rise to highest level of your committee to work on. Use this document as a guiding light to help us see where we are as an organization.

A general discussion occurred.

Pat Alyward closed with the Fatihah

ACTION REGISTER

<u>WHAT</u>	<u>WHO</u>	<u>BY WHEN</u>
Update around proposal for decision making around Marketing process	Lincoln Wachtel, Rahima Lee, and Dr. Robert Jaffe	1/28/14
Update around proposal for decision making and vision process	Lincoln Wachtel and Carolyn Shenmen	1/28/14