

USHS Board Meeting Minutes

11/27/12

Present: Maxine Adelstein, Catherine Antunes, Pat Aylward, Kimberlee Bach, James Cotten, Robert Jaffe, Lora Laird, John Laird, Renata Parrino Cheryl Ritenbaugh, Candice Salyers, Carolyn Shenmen, Phil Sorensen, David Tierney, Lincoln Wachtel, Patricia Brady Walzer, John Whalen

Absent: Walter Cowan, Isaac Goren, Dean Janeff, Carol Lee, Bonnie Mitchner, Susan Smith

Next meeting: Tues Dec 18, 2012, 2pm-4pm PST

Decisions:

1. The minutes and public notes from Oct 30, 2012 were approved.
2. Carolyn Shenmen was elected to the office of Board Chair.
3. Kimberlee Bach was elected to the office of Board Secretary.

Accountabilities:

1. Lincoln Wachtel to discuss the Development Committee project of selling USHS lectures on iTunes with Cathy Antunes, and look into content. By Dec 18.
2. Board members to send nominations for the office of Board Vice-Chair to Carolyn Shenmen. By Dec 18.
3. Board members to send any suggested modifications to the Strategic Initiatives draft document to Rahima Ritenbaugh. By Dec 18.
4. Carolyn Shenmen to develop a calendar of activities for USHS, in collaboration with staff, faculty, qayyum and board. By Feb 26.

Agenda:

1. Phil Sorensen presented the FOC report.
2. Lincoln Wachtel presented the enrolment report.
3. Cathy Antunes presented the Development Committee report.
4. Pat Aylward presented an overview of the strategic planning process which is underway. The process is as follows: Grand vision -> goals -> action steps -> by whom and by when
5. Board members registered their gratitude and appreciation to John Laird for his many years of service as Chair of the USHS board.