

## **USHS Board Posted Meeting Minutes**

**01/22/13**

**Present:** Maxine Adelstein, Pat Aylward, Kimberlee Bach, Robert Jaffe, Lora Laird, Carol Lee, Renata Parrino, Cheryl Ritenbaugh, Carolyn Shenmen, Phil Sorensen, Lincoln Wachtel, Catherine Antunes, Candice Sayers, David Tierney

**Excused Absence:** Dean Janeff, John Laird, Patricia Brady Walzer

**Unexcused Absence:** James Cotton, Isaac Goren, Susan Smith, John Whalen

Next meeting: 02/26/13, 2pm-4pm PST

### **Decisions:**

1. The minutes from 12/18/13 were approved.
2. Motion made and passed for the Board to make phone calls during the February meeting to contact previous donors to thank them and ask them to continue their support.
3. Motion made and passed to register USHS as a charity on the good search and good shop site and pilot with Board members in April or May with idea to roll out for next holiday season around October. There was a friendly amendment made – evaluate the program after the Board pilot before rolling it out into the community.

### **Agenda:**

#### Enrollment Update:

- Year one spring doing well in terms of early enrollment
- Our marketing personnel have resigned but will help through the Path of Love and Spring Year One enrollment.
- Robert Jaffe, John Laird, Nura Laird, and Jeff Bronner will be teaching teleclasses for marketing and supporting the University.
- Each faculty has a plan for how they will support enrollment and their commitment to it this year.

#### Financial Report:

- Budget projections remain the same.
- Two big things can impact financial state- Path to Love and spring class good enrollment.
- In regards to the master program Lora Laird mentioned that students who had made down payments were refunded because the program was cancelled for this year. Many of those students will be starting this next Fall so will get that money when they reapply.

#### Development Committee:

- Calling the entire campaign “Oneness Campaign”.
- Planning a teleconference with Robert Jaffe to kick it off – along with John Laird’s personal appeals as well.
- Elissar Hanna has joined the committee and is looking into good search and good shop which are portals on the internet that help with fundraising

#### Qayyum council report:

- New enrollment forms would be ready for the Spring One.

Committee Reports:

Strategic Planning:

- Committee will meet to look over the information from last group meeting and set up another meeting in February.
- Chairs of committees that meet regularly should keep looking at document and see how can integrate into current work what S.C. has listed as theirs to be responsible for.
- Recruiting new members for the Alumni and Community Relations Committees.
- Pat Aylward and Robert Jaffe meet every couple weeks to discuss Strategic Planning

Accreditation:

- Need to get accredited by a Title 12 body in order to qualify for government student loans

Carolyn Shenmen requested that the chair of each committee would submit a report for the Board and especially proposals, in advance of the meeting, so they are added to the agenda. She also thanked them for the work they were doing.

Strategic Discussion portion of meeting:

Top of priority list is part of vision - Acceptance and inclusion – how does the University hold Islam, especially regarding our teaching and students.

- Lora Laird Closed with the Fatihah