

USHS Board Meeting Minutes

4/24/12

Present: Catherine Antunes, Maxine Adelstein, Pat Aylward, James Cotten, Dan Duggan, Isaac Goren, Robert Jaffe, Dean Janeff, John Laird, Lora Laird, Carol Lee, Bonnie Mitchner, Cheryl Ritenbaugh, Carolyn Shenmen, Susan Smith, Phil Sorensen, Lincoln Wachtel, Patricia Brady Walzer

Absent: Kimberlee Bach, Walter Cowan, Kirk Laman, Renata Parrino, John Whalen

Next meeting: Tues May 29, 2012, 2pm-4pm PST

Decisions:

1. The minutes and public notes from Mar 27, 2011 were approved.

Accountabilities:

1. Dan Duggan to address Patricia Sanderson's concerns re handing off the accounts to a new accountant, by 5/1/12.
2. Phil Sorensen to work with Deborah Lewis on streamlining the accounting system, by 5/29/12
3. The development committee to work on a plan for thanking donors, by 5/29/12.
4. Lincoln Wachtel to note the need for exit interviews when students drop out.
5. Board members to send their suggestions for the reorganization process to Ibrahim Jaffe, by 5/14/12.

Agenda items:

1. Enrolment report
2. Development committee report
3. Financial oversight committee report
4. President's report