

USHS Board Meeting Minutes

1/10/12

Present: Maxine Adelstein, Pat Aylward, Kimberlee Bach, Isaac Goren, Robert Jaffe, Dean Janeff, John Laird, Lora Laird, Carol Lee, Bonnie Mitchner, Renata Parrino, Cheryl Ritenbaugh, Carolyn Shenmen, Susan Smith, Phil Sorensen, Lincoln Wachtel, Patricia Brady Walzer

Absent: Catherine Antunes, James Cotten, Walter Cowan, Dan Duggan, Kirk Laman, John Whalen

Decisions:

1. The minutes from Nov 29, 2011 were approved.
2. The FOC proposal, to extend Pat Aylward's contract as Development Director through January and February 2012, was approved.
3. The proposal to post a synopsis of the board minutes on the USHS web site was approved. Public minutes to be approved at subsequent board meeting, prior to posting.

Accountabilities:

1. Lincoln Wachtel to email fliers for USHS events to board members.
2. FOC to provide Robert Jaffe with a list of recommendations for expense reduction, prior to 1/31 board meeting. Target date 1/21/12.

Agenda items addressed:

1. Enrollment update
2. Financial oversight committee report.
3. Development committee report
4. Report on potential collaborations with Claremont University